

BOARD OF MCPHERSON COUNTY COMMISSIONERS

June 8, 2010

10:00 a.m. Regular Meeting

All Present

1:00 p.m. Budget Sessions

All Present

3:30 p.m. Emergency 911 Communications meeting with McPherson City

All Present

Chairman Patrick opened the meeting at 10:00 a.m. Four (4) items were added to the agenda for June 8, 2010: Quit Claim Deed for Crestwood Memorial Park; discussion of the purchase of furniture for the large conference room; discussion of PTO/short term disability use; and budget presentation by Public Works. Commissioner Terry made a motion to approve the agenda as amended. Commissioner Loomis seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Loomis made a motion to approve the minutes of June 1, 2010 as presented.

Commissioner Terry seconded. **All voted aye.**

Commissioner Terry made a motion to approve adds and abates for June 4, 2010. Commissioner Loomis seconded. **All voted aye.**

Rick Witte, County Administrator, presented the NACO 2010 Credentials (Voting) Identification Form, requesting a designated voting delegate from McPherson County to participate at the Annual NACO Conference to be held in Washoe County, Nevada July 16-20, 2010. Commissioner Terry made a motion to appoint Chairman Patrick as the Conference Delegate. Commissioner Loomis seconded. Commissioners Loomis and Terry voted aye. Chairman Patrick abstained.

At 10:10 a.m., Fern Hess, County Health Department Director joined the meeting with request to purchase specific items in three (3) areas of need utilizing remaining funding, in an approximate amount of \$20,500.00, from the H1N1 Influenza A Public Health Emergency Response Grant:

- A. A request to purchase a replacement multi-line phone system at the Health Department Building. Following discussion of bids, Commissioner Loomis made a motion to approve the purchase from Midwest Electric Service, Inc., McPherson for the amount of \$6,250.00. Commissioner Terry seconded. **All voted aye.**
- B. A request to purchase two (2) commercial grade pharmaceutical storage refrigerators for the Health Department Building in order to comply with federal/state guidelines for participation in the VFC Program. Following review of bids, Commissioner Terry made a motion to approve the purchase of two (2) Aegis Scientific units at a total combined price of \$7,963.00. Commissioner Loomis seconded. **All voted aye.**
- C. A request to purchase technology equipment and software for the Health Department. Derrick Foos, IT Coordinator, joined the meeting to review and discuss specific technology items for purchase from CSI and MBM, both of McPherson. The total combined cost of items amounts to \$3,519.93. Following discussion, Commissioner Loomis made a motion to approve the requests as presented. Commissioner Terry seconded. **All voted aye.**

At 10:55 a.m., Linda Paul, Register of Deeds, joined the meeting to request to purchase services from Kellpro in the amount of 0.15 per image, for the conversion of digital images to microfilm for the Register of Deeds Office. Following a description of the process and review of bids, Commissioner Terry made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**

At 11:05 a.m., Darren Frazier, Director of Emergency Communications joined the meeting and requested ten (10) minutes in executive session, including Mr. Witte, to discuss non-elected personnel in the 911 Communications Department. Commissioner Terry made a motion to go into executive session from 11:08 a.m. to 11:18 a.m. as requested. Commissioner Loomis seconded. **All voted aye.** No action was taken in executive session.

Mr. Frazier requested approval of a Personnel Change Notice (PCN) to end the probation status of an employee in 911 Communications with an evaluation only. Commissioner Terry made a motion to approve the PCN as presented. Commissioner Loomis seconded. **All voted aye.**

Mr. Witte presented a Quit Claim Deed for spaces 3 and 4 in Lot 49 of Garden A in the Crestwood Memorial Park for an amount of \$125.00 for each space. Commissioner Terry made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**

Mr. Witte presented for discussion an option of amending current County Policy, which requires employee use of accumulated PTO hours before utilizing short-term disability benefits. Following discussion it was a consensus among Commissioners to leave the policy as it is.

Mr. Witte presented for discussion the possibility of purchasing additional chairs and tables for the large conference room on the 5th floor of the Bank of America Building. It was the consensus among Commissioners that 75 chairs and 25 to 30 tables be purchased in an approximate amount of \$3,100.00.

At 12:00 noon, Commissioners recessed until 1:00 p.m. when they reconvened in the same meeting room to hear budget presentations from the following departments: City Airport, Planning & Zoning, County Attorney, and Public Works. At 3:30 p.m., Commissioners moved to the large meeting room at the same location for a meeting with McPherson City officials and members of City and County emergency departments. At 5:20 p.m. Chairman Patrick adjourned the meeting.

Commission minutes taken by Abbey Heidebrecht.

Duane J. Patrick, Chairman

Ron Loomis, Vice-Chairman

Harris Terry, Commissioner

Attest: County Clerk
Susan R. Meng