

BOARD OF MCPHERSON COUNTY COMMISSIONERS

July 27, 2010

10:00 a.m. Regular Meeting

All Present

1:00 p.m. Work Session with Planning & Zoning and Public Works

All Present

Chairman Patrick opened the meeting at 10:00 a.m. Two items were added to the agenda for July 27, 2010: Community Corrections, DOC Quarterly Budget Report; and Chairman Patrick, NACO Conference Report. Commissioner Terry made a motion to approve the agenda as amended. Commissioner Loomis seconded. **All voted aye.**

During Public Input at 10:00 a.m., Janet Cagle, Community Corrections Director, joined the meeting to request signature on the Kansas Community Corrections ACT FY 2010 Quarterly Summary Budget Report. Ms. Cagle reviewed the report and noted budget adjustments. Commissioner Loomis made a motion to sign the report as presented. Commissioner Terry seconded. **All voted aye.**

During Public Input at 10:05 a.m., Lester Horn requested permission on behalf of the VFW, to replace the rope on the flag located in the Crestwood Memorial Park County Cemetery. It was a consensus among Commissioners to approve the request. Commissioners thanked Mr. Horn and the VFW for their assistance in the matter.

During Public Input at 10:10 a.m., Kendra Baehler, County Extension Agent, introduced the top winners of the 4H Commissioner Cookie Jar Decorating Contest and invited Commissioners to participate in the McPherson County Fair activities taking place throughout the week. The winners each gave a brief review of their involvement in the 4H program and County Fair entries and then presented cookie jars to the Commissioners.

At 10:13 a.m., Linda Paul, Register of Deeds, joined the meeting and requested time in executive session to discuss adjustments to Deeds staff job titles, descriptions, and wages. It was determined by Commissioners that general information regarding the adjustments should be discussed in open session. Ms. Paul reviewed her proposed updates regarding position duties within the Deeds office, and presented Personnel Change Notices for the promotion of three (3) staff members. Following discussion among the Commissioners it was a consensus that Ms. Paul may submit new updated job titles and descriptions for her staff, with no change in grade and step, for approval at a future meeting.

At 10:40 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to purchase a large format plotter and scanner for the Engineering Department. Following discussion, Commissioner Loomis made a motion to allow the purchase from Kansas Blue Print in the amount of \$13,955.00, which includes a trade-in and discount allowance. Commissioner Terry seconded. **All voted aye.**
- B. A request to purchase pipes for various projects (RCP to replace a timber bridge on 4th Ave. 0.25 mi. south of Comanche Rd.; CMP under Pioneer Rd. for the CR1065 Curve Reconstruction Project; CMP to replace a timber bridge on 15th Ave. 0.6 mi. north of Arrowhead Rd.) Following a review of bids, Commissioner Loomis made a motion to approve the purchases from McPherson Concrete Products, Inc. in the amount of \$7,756.00, and Wellborn Sales, Inc. in the amount of \$1,591.00. Commissioner Terry seconded. **All voted aye.**
- C. A request to sign the Natural Gas Sales Agreement with Seminole Energy Services, which provides natural gas for the Sheriff's Department and the Asphalt Plant. Commissioner Terry made a motion

for the Chairman to sign the agreement as presented. Commissioner Loomis seconded. All voted aye.

At 11:05 a.m., Lorna Nelson, Old Mill Museum Director, joined the meeting to request approval to negotiate with Metzker Restorations to prioritize needed repairs and highest priority item repairs on the west porch of the Swedish Pavillion, based on available funds. It was a consensus among Commissioners to approve the request.

At 11:15 a.m., Chairman Patrick gave a brief report of his recent attendance as a NACO Board Representative for the state of Kansas at the NACO Conference in Reno Nevada.

Commissioner Loomis made a motion to approve the minutes for July 6, 2010. Commissioner Terry seconded. **All voted aye.**

Commissioner Loomis made a motion to approve the minutes for July 13, 2010. Chairman Patrick seconded. **Commissioners Patrick and Loomis voted aye. Commissioner Terry abstained due to his absence at the July 13, 2010 meeting.**

Commissioner Terry made a motion to approve the minutes for July 20, 2010. Commissioner Loomis seconded. **Commissioners Loomis and Terry voted aye. Chairman Patrick abstained due to his absence at the July 20, 2010 meeting.**

Commissioner Terry made a motion to approve checks and claims for July 27, 2010 and payroll for the period ending July 24, 2010. Commissioner Loomis seconded. **All voted aye.**

Commissioner Terry made a motion to approve adds and abates for July 23, 2010. Commissioner Loomis seconded. **All voted aye.**

Rick Witte, County Administrator, presented for signature, a letter of support to Jennifer Burch of the McPherson Chamber of Commerce, for their E-Community application. Commissioner Terry made a motion to sign the letter as presented. Commissioner Loomis seconded. **All voted aye.**

Mr. Witte presented a request from the KAC to select a voting delegate and alternates for the 35th Annual KAC Conference to be held in Overland Park, Kansas in November 2010. Commissioner Terry made a motion for Chairman Patrick to serve as the voting delegate. Commissioner Loomis seconded. **Commissioners Loomis and Terry voted aye. Chairman Patrick abstained.** Commissioner Loomis made a motion for Commissioner Terry to serve as the first alternate. Chairman Patrick seconded. **Commissioners Loomis and Patrick voted aye. Commissioner Terry abstained.** Commissioner Terry made a motion for Commissioner Loomis to serve as the second alternate. Chairman Patrick seconded. **Commissioners Patrick and Terry voted aye. Commissioner Loomis abstained.**

Mr. Witte presented HOME Grant Quarterly Progress Report for signature. A total amount of \$82,592.71 was disbursed this quarter (ending June 30, 2010) for rehabilitation services on Home Grant projects in McPherson County. Commissioner Terry made a motion for the Chairman to sign the report as presented. Commissioner Loomis seconded. **All voted aye.**

At 12:00 noon, Commissioners recessed until 1:00 p.m. when they reconvened at Public Works to conduct a work session with Planning and Zoning and Public Works Departments. At 4:30 p.m., Chairman Patrick adjourned the meeting.

Commission minutes taken by Abbey Heidebrecht.

Duane J. Patrick, Chairman

Ron Loomis, Vice-Chairman

Harris Terry, Commissioner

Attest: County Clerk
Susan R. Meng