

## BOARD OF MCPHERSON COUNTY COMMISSIONERS

**December 27, 2011**

**10:00 a.m.**

**Regular Meeting**

**All Present**

Chairman Loomis opened the meeting at 10:00 a.m. Two items were added to the agenda for December 27, 2011: Cereal Malt Beverage Notice to Township; and Emergency Communications, Non-elected Personnel. Commissioner Patrick made a motion to approve the agenda as amended. Commissioner Terry seconded. **All voted aye.**

At 10:00 a.m. during Public Input, Richard Patrick, representing Elmwood Cemetery joined the meeting to request County assistance in obtaining additional funding for cemetery maintenance. Following discussion, it was a consensus among Commissioners to allow County Counsel to provide legal services to help locate funding sources.

Commissioner Terry announced his decision to not seek re-election to the Board of County Commissioners following his current term.

Commissioner Patrick made a motion to approve the minutes for December 20, 2011. Commissioner Terry seconded. **All voted aye.**

Commissioner Patrick made a motion to approve checks and claims for December 27, 2011 and payroll for pay period ending December 24, 2011. Commissioner Terry seconded. **All voted aye.**

At 10:20 a.m., Justin Mader, Public Works Engineer, joined the meeting with two items:

- A. Request for signature on the contract between McPherson County and KDOT regarding the High Risk Rural Roads project on 27th Ave. south of Roxbury. The contract will allow federal funds to reimburse the County in tree removal and traffic sign installation. Commissioner Terry made a motion to sign the contract as presented. Commissioner Patrick seconded. **All voted aye.**
- B. Request to approve a Personnel Change Notice (PCN) to adjust the status of Rachel Divelbess from Temporary Clerk to Full-time Administrative Secretary (12A), effective January 1, 2012, as well as compensation for a maximum of 80 hours of PTO credit from date of hire. Commissioner Terry made a motion to approve the request as presented. Commissioner Patrick seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for December 23, 2011. Commissioner Terry seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager presented for signature, a Mortgage Release on a HOME Grant home located in Marquette, on behalf of Jeffery J. O'Donnell. Commissioner Patrick made a motion to sign the release as presented. Commissioner Terry seconded. **All voted aye.**

Mr. Witte presented for signature, a Cereal Malt Beverage Notice to Township for Prime Time Store #121, Superior Township, Inman, Kansas. Commissioner Patrick made a motion for the Chairman to sign the notice as presented. Commissioner Terry seconded. **All voted aye.**

At 10:45 a.m. Darren Frazier, Emergency Communications Director joined the meeting to request approval of PCNs to hire Samantha Bosquez and Elizabeth Spiker as new Communications Technicians (12A), effective January 8, 2012 to fill vacancies. Commissioner Terry made a motion to approve the PCNs as presented. Commissioner Patrick seconded. **All voted aye.**

Commissioner Terry made a motion to go into executive session for ten (10) minutes, from 10:50 a.m. to 11:00 a.m., including Mr. Frazier and Mr. Witte, to discuss non-elected personnel in Emergency Communications. Commissioner Patrick seconded. **All voted aye. No action was taken in executive session.**

At 11:15 a.m., Chairman Loomis adjourned the meeting.

Commission minutes taken by Abbey Heidebrecht.

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Ron Loomis, Chairman

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Duane J. Patrick, Vice-Chairman

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Harris G. Terry, Commissioner

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Attest: County Clerk  
Susan R. Meng