

BOARD OF MCPHERSON COUNTY COMMISSIONERS

February 21, 2012

10:00 a.m. Regular Meeting

Chairman Terry and Commissioner Patrick - Present

Commissioner Loomis - Absent

5:30 p.m. Meeting at MASWU

Chairman Terry and Commissioner Patrick - Present

Commissioner Loomis - Absent

9:00 a.m. February 23, 2012

American Legion County Government Day

All Present

9:00 a.m. February 24, 2012

County Township Meeting

Chairman Terry and Commissioner Patrick - Present

Commissioner Loomis - Absent

Chairman Terry opened the meeting at 10:00 a.m. Commissioner Loomis was absent. Commissioner Patrick made a motion to approve the agenda for February 21, 2012. Chairman Terry seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Patrick made a motion to approve checks and claims for February 21, 2012, and payroll for pay period ending February 5, 2012. Chairman Terry seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for February 17, 2012. Chairman Terry seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, presented a Personnel Change Notice (PCN), on behalf of the County Treasurer, to end the introductory period of Janet Heter, Clerk, in the Treasurer's Office effective February 5, 2012. Commissioner Patrick made a motion for the Chairman to sign the PCN. Chairman Terry seconded. **All voted aye.**

At 10:10 a.m. Lorna Nelson, Director of the Old Mill Museum, joined the meeting to request approval of a PCN to promote Sheila Malm from a Temporary Data Entry Clerk (5C) to a Permanent Part-time Museum Assistant (6C), effective March 12, 2012, to fill a vacancy. Ms. Nelson also requested to open the vacated position of Temporary Data Entry Clerk. Following discussion, Commissioner Patrick made a motion to approve the requests as presented. Chairman Terry seconded. **All voted aye.**

At 10:25 a.m., Tom Kramer, Public Works Director, joined the meeting with six (6) items:

- A. A request to purchase a software update for the sign shop as well as a new computer. Following discussion, Commissioner Patrick made a motion to approve the purchases from TraffTech, Inc. for software in an amount not to exceed \$5,345.00 and a computer for processing the software, not to exceed \$1,400.00. Chairman Terry seconded. **All voted aye.**
- B. A request to purchase SimpleSigns Inventory Software and maps from Rowekamp, a laptop computer and GPS puck, in a total amount not to exceed \$3,000.00. Following discussion, Commissioner Patrick made a motion to approve the request as presented. Chairman Terry seconded. **All voted aye.**
- C. A request to purchase specific maintenance items for the asphalt plant from ADM, Lewis-Goetz Co., Reliable Asphalt Products and Salina Steel, in a total amount not to exceed \$17,350.00. Following a review of the list of items by Kevin Erickson, Public Works, Commissioner Patrick made a motion to approve the purchases as presented. Chairman Terry seconded. **All voted aye.**
- D. A request to approve a PCN to fill a vacancy in the Public Works Office. Commissioner Patrick made a motion to go into executive session for five (5) minutes, from 11:03 a.m. to 11:08 a.m., including Mr. Witte, to discuss non-elected personnel in the Public Works department. Chairman Terry seconded. **All voted aye. No action was taken in executive session.**
- E. A request to purchase a replacement phone system for the Public Works offices. Derrick Foos, County IT Coordinator, joined the meeting to discuss options and bids. Following discussion, Commissioner Patrick

made a motion to approve the purchase of a Digital NEC DSX-80 phone system in an amount not to exceed \$5,985.00 from Midwest Electric Service, Inc. Chairman Terry seconded. **All voted aye.**

- F. A request to rent a scraper for use on a current Public Works project. Following discussion, it was a consensus among Commissioners that Mr. Kramer will gather information on the possibility of contracting the scraper work in order to compare costs.

At 11:30 a.m., Commissioners recessed until 5:30 p.m. when they reconvened at the MASWU for a meeting. At 7:00 p.m., Commissioners recessed until February 23, 2012 at 9:00 a.m. when they reconvened at the Courthouse to participate in County Government Day. At 1:00 p.m. Commissioners recessed until February 24, 2012 when they reconvened at the Holiday Manor at 9:00 a.m. for the Annual McPherson County Township Meeting. Commissioner Loomis was absent from the Township meeting. At 1:00 p.m., Chairman Terry adjourned the meeting.

Minutes taken by Abbey Heidebrecht.

Harris G. Terry, Chairman

Duane J. Patrick, Vice-Chairman

ABSENT

Ron Loomis, Commissioner

Attest: County Clerk
Susan R. Meng