

BOARD OF MCPHERSON COUNTY COMMISSIONERS

April 24, 2012
10:00 a.m.
Regular Meeting
All Present

Chairman Terry opened the regular meeting at 10:00 a.m. Commissioner Loomis made a motion to approve the agenda for April 24, 2012. Commissioner Patrick seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Loomis made a motion to approve the minutes as corrected for April 17, 2012. Commissioner Patrick seconded. **All voted aye.**

Commissioner Loomis made a motion to allow the Chairman to authorize the release of a check for \$523.00 to the Kansas Medicaid Assistance Program as part of the application process for the new McPherson County CDDO. Commissioner Patrick seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for April 20, 2012. Commissioner Loomis seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, presented for approval a letter requesting that Theresa Nelson be appointed to the McPherson County Fire District #4 Board to fill a vacancy. Commissioner Patrick made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**

At 10:14 a.m., Janet Cagle, Community Corrections Director, joined the meeting to request approval of the FY 2013 Department of Corrections Comprehensive Plan for Community Corrections. Following a review of the plan, Commissioner Loomis made a motion for the Chairman to sign the budget and grant application as presented. Commissioner Patrick seconded. **All voted aye.**

At 10:10 a.m., Tom Kramer, Public Works Director, joined the meeting with two items:

- A. Discussion of soil erosion control in Kansas State Agency and Army Corp of Engineer permits
- B. A request to approve Personnel Change Notices (PCNs) to hire four (4) Temporary Summer Maintenance Workers (6A); Fred Spoon, Brice Thrower, Lynn Hoefer, and David Plennert. Commissioner Patrick made a motion to approve the PCNs as presented. Commissioner Loomis seconded. **All voted aye.**

At 10:35 a.m., Mr. Witte presented on behalf of John Hawk, MASWU, a request to approve the Annual Regional Plan, which remains unchanged from the previous annual plan. Commissioner Patrick made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**

At 10:45 a.m., Darren Frazier, Director of Emergency Communications, joined the meeting and requested fifteen (15) minutes of executive session to discuss non-elected personnel in the Communications Department. Commissioner Loomis made a motion to go into executive session as requested, including Mr. Witte, from 10:47 a.m. to 11:02 a.m. Commissioner Patrick seconded. **All voted aye.** No action was taken in executive session.

Mr. Frazier requested approval of the following items:

- A. Update job titles, job descriptions, wage grades, and current hourly wages for Julie McClure, as Communications Supervisor; and Tim Hawkinson as Training/Shift/QA Supervisor, to grade 16, both effective at the beginning of the next pay period.
- B. Update job descriptions, wage grades and current hourly wages for Shift Supervisors: Jennifer Brinck and Sabrina Henry to grade 15, effective at the beginning of the next pay period.
- C. Update job descriptions, wage grades and current hourly rates for Communications Technicians; Terri Banker, Jill Brunsell, Carolyn Dougherty, Alison Brunsell, Dustin Evans, Chelsey Rieron, Samantha Bosquez, Megan Johnson, and Nicholaus Sterneker to a grade 13, effective at the beginning of the next pay period.
- D. Hire one additional Communications Technician.

Mr. Frazier noted that the Communications staff now has additional duties and responsibilities specifically related to new required programs and certifications. The Communications staff would continue to receive annual step increases from their current anniversary date until they reach the maximum wage at their new grade. Following discussion, Commissioner Loomis made a motion to approve the requests as presented. Commissioner Patrick seconded. **All voted aye.**

At 11:10 a.m., Mr. Witte reviewed the proposed by-laws discussed during the recent meeting regarding the new McPherson County CDDO. Dale Sprague was also present as the Chairman of the McPherson County CDDO Committee/Advisory Board. It was noted that the Public Hearing for the CDDO will be held at the May 8, 2012 regular McPherson County Commission meeting at 1:30 p.m.

At 11:55 a.m., Chairman Terry adjourned the meeting.

Minutes taken by Abbey Heidebrecht.

Harris G. Terry, Chairman

Duane J. Patrick, Vice-Chairman

Ron Loomis, Commissioner

Attest: County Clerk
Susan R. Meng