

MCPHERSON COUNTY COMMISSION MEETING MINUTES
For January 27, 2014

January 27, 2014
Regular Meeting
9:00 a.m.
All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Two items were added to the agenda for January 27, 2014: Request payment for contract work from general fund; and Capital Outlay request for Courthouse improvements. Commissioner Patrick made a motion to approve the agenda as amended. Commissioner Linaweaver seconded. **All voted aye.**

No one spoke during Public Input at 9:00 a.m.

Commissioner Patrick made a motion to approve minutes for January 20, 2014 as corrected. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for January 21, 2014. Commissioner Linaweaver seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, presented Personnel Change Notices (PCNs) for the tax staff on behalf of the County Treasurer. Following discussion, it was a consensus among Commissioners to table them until further study of the positions with regard to the current County grade/step wage allocation chart.

Mr. Witte requested on behalf of Administrative Judge Walker that a separate office space be created on the Courthouse 3rd floor for Jennifer Foster, the new Court Administrator. A contractor will be needed to provide a portion of the work which will cost a total of \$1,225.00. The remainder of the finishing work will be provided in house. Commissioner Linaweaver made a motion to proceed with the improvement project as requested. Commissioner Patrick seconded. **All voted aye.** Funding will be provided through the Courthouse general fund.

At 9:10 a.m. Janet Cagle, Community Corrections Director, joined the meeting with two (2) items:

- A. Request to approve and sign the KDOC Revised Funds Additional Allocation Budget. Due to receiving \$6,036.26 in DUI funds from the Department of Corrections, Harvey/McPherson County is recommending expending the funds in the drug supply and drug testing line items. Commissioner Patrick made a motion for the Chairman to sign the report as requested. Commissioner Linaweaver seconded. **All voted aye.**
- B. Request to approve a PCN to hire Jessica Dirks as a Juvenile Intake Worker to fill a vacancy, effective January 28, 2014. Commissioner Linaweaver made a motion for the Chairman to sign the PCN as presented. Commissioner Patrick seconded. **All voted aye.**

At 9:18 a.m. Sgt. Bill Blair, Sheriff's Dept., joined the meeting to request the purchase of 17 new tasers for the Sheriff's department, due to the current dated tasers being returned immediately to the manufacturer because of a patent infringement issues. Sgt. Blair presented two different quotes from Taser International for consideration by Commissioners. Following discussion, Commissioner Linaweaver made a motion to authorize the purchase of 17 Tasers and hardware through the TAP program in an amount not to exceed \$18,069.65 with an additional \$3,145.00 annually for five (5) years in order to receive new replacement tasers in five (5) years. Commissioner Patrick seconded. **All voted aye.** Commissioners directed the Sheriff's department to use available funding from line items within the Sheriff's department. Any additional costs will be covered by the County general fund.

At 9:38 a.m., Jeff Butler, IT Coordinator, joined the meeting with three (3) items:

- A. A request to purchase 30 computers and 34 monitors to be disbursed throughout the County offices as needed. Mr. Butler reviewed and discussed quotes. Commissioner Linaweaver made a motion to allow the purchases as requested from Dell in a total amount of \$29,709.96. Commissioner Patrick seconded. **All voted aye.**
- B. A request to purchase replacement court recording software for both courtrooms from Carmichael Business Products in an amount of \$12,396.00 which includes all software, hardware, installation, training and one year of support. The funding for this will be paid through the IT department budget. An annual support maintenance fee of \$299.00 will be paid through the Unified Court budget after 2014. Commissioner Linaweaver made a motion to approve the request as presented. Commissioner Patrick seconded. **All voted aye.**
- C. A request for the purchase of a Cloud Based Service Desk and Asset Management Solution from Samanage USA Inc. This will allow a client to be installed on each workstation, laptop, and server in order to check for various information and status of updates, etc. from other locations. Commissioner Patrick made a motion to approve the purchase of the Service Desk Management software at an annual cost of \$2,600 to be funded through the IT contractual line item. Commissioner Linaweaver seconded. **All voted aye.**

At 10:09 a.m. Tom Kramer, Public Works Director joined the meeting with two (2) items:

- A. Request to approve a quote to repair the undercarriage on an excavator by Berry Tractor and Equipment Co. in an amount not to exceed \$10,734.37. Commissioner Patrick made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**
- B. Discussion on transmission issues of tractor No. 89. Following discussion of quotes to repair the transmission, it was a consensus among Commissioners to wait for additional information on necessary replacement or repair options.

At 10:39 a.m. Kenneth Cook, Planning & Zoning Administrator, joined the meeting and presented his 2013 Annual Report including zoning permits, cases and public hearings.

At 11:00 a.m. Chairman Loomis adjourned the meeting.

Minutes taken by Abbey Heidebrecht

Ron Loomis, Chairman

Duane J. Patrick, Vice Chairman

Linus Linaweaver, Commissioner

Abbey Heidebrecht, Recording Secretary