

MCPHERSON COUNTY COMMISSION MEETING MINUTES  
December 7, 2015

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Regular Meeting

9:00 a.m.

All Present

Work Session at Public Works

11:15 a.m.

All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Linaweaver made a motion to approve the agenda for December 7, 2015. Commissioner Becker seconded. **All voted aye.**

During Pubic Input at 9:00 a.m., Brenda Becker, County Treasurer, addressed Commissioners and referenced a letter she sent to them regarding her request for compensation for fees from a business transaction made with her personal credit card. The reimbursement for fees was denied by Commissioners at the previous meeting. Following discussion, it was a consensus among Commissioners that the request be tabled until Ms. Becker provides additional information.

At 9:10 a.m., Fern Hess, McPherson County Health Department Director, joined the meeting to request a change in job title and grade on the County pay scale, for a Billing Clerk position. Following the review of a new job description and comparable wage reports from other counties, Commissioner Becker made a motion to change the title to a Billing Specialist and to adjust the grade position from 9 to 11 on the County pay scale. Commissioner Linaweaver seconded. **All voted aye.** Commissioners also authorized Ms. Hess to fill the position as well as a vacant Receptionist/Clerk I position.

At 9:35 a.m., Tom Kramer, Public Works Director, joined the meeting with five (5) items:

- A. A request to purchase 300, 2.25" sign posts and anchors for \$11,730.00, and to return current inventory of 2" sign posts, valued at \$6,783.00 to JA Traffic. The difference amounts to \$4,947.00. Following discussion, Commissioner Linaweaver made a motion to approve the purchase/exchange as presented through JA Traffic. Commissioner Becker seconded. **All voted aye.** The purchase will be made after the first of the year, 2016.
- B. A request to approve a Personnel Change Notice (PCN) to end the introductory period for David Shepard, Maintenance Worker II (11D), effective December 6, 2015. Commissioner Becker made a motion for the Chairman to sign the PCN as requested. Commissioner Linaweaver seconded. **All voted aye.** Commissioner Linaweaver made a motion to allow a Maintenance Worker I vacancy to be advertised and filled. Commissioner Becker seconded. **All voted aye.**
- C. A request to purchase a plasma cutter for the Asphalt Plant. Following discussion Commissioner Becker made a motion to allow the purchase from Lampton in an amount not to exceed \$3,317.05. Commissioner Linaweaver seconded. **All voted aye.**
- D. A request to purchase reinforcing steel, chairs, and wire ties for concrete construction projects. Following discussion, Commissioner Linaweaver made a motion to approve the purchase from Concrete Accessories in an amount not to exceed \$3,033.40.
- E. A request to purchase a shouldering machine/road widener. Following discussion and review of options and bids, Commissioners tabled the item until additional information is available.

Commissioner Linaweaver made a motion to approve the minutes for November 23, 2015. Commissioner Becker seconded. **All voted aye.**

Commissioner Becker made a motion to approve the minutes for the Special Meeting on November 30, 2015. Commissioner Linaweaver seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, presented a PCN on behalf of the Infant Development Director, to end the introductory period for Tiffany Stockebrand, Part-time Speech and Language Pathologist.

Commissioner Becker made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Becker made a motion to approve adds and abates for December 4, 2015. Commissioner Linaweaver seconded. **All voted aye.**

At 11:15 a.m., Commissioners recessed and reconvened at the Public Works Department for a work session. At 1:55 p.m. Chairman Loomis adjourned the meeting.

Minutes taken by Abbey Heidebrecht.

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**Ron Loomis, Chairman**

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**Linus Linaweaver, Vice Chairman**

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**Keith Becker, Commissioner**

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**Abbey Heidebrecht, Recording Secretary**