

MCPHERSON COUNTY COMMISSION MEETING MINUTES
November 6, 2017

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Regular Meeting

9:00 a.m.

All Present

Work Session at Public Works

11:15 a.m.

All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Becker made a motion to approve the agenda for November 6, 2017. Commissioner Linaweaver seconded. **All voted aye.**

No one spoke during Public Input at 9:00 a.m.

Commissioner Linaweaver made a motion to approve the minutes for October 30, 2017. Commissioner Becker seconded. **All voted aye.**

Commissioner Becker made a motion to approve checks and claims for November 6, 2017 and payroll for pay period ending November 4, 2017. Commissioner Linaweaver seconded. **All voted aye.**

At 9:13 a.m., Kim Romero, Interim County Appraiser, joined the meeting with four (4) Personnel Change Notices (PCNs) for approval to end the introductory periods of the following staff:

- A. Kimber Mellinger, Office Field Assistant (9B), effective November 19, 2017
- B. Shayla Purdy, Field Appraiser I (12C), effective November 19, 2017
- C. Terri Voth, Land & Mineral Appraiser (12C), effective November 5, 2017
- D. Jolyn Johnston-Myers, Commercial/Industrial Appraiser (13B), effective November 5, 2017

Commissioner Linaweaver made a motion for the Chairman to sign the PCNs with corrections as noted. Commissioner Becker seconded. **All voted aye.** Ms. Romero also requested approval to fill a vacancy due to the retirement of a staff member. Commissioner Becker made a motion to approve the request. Commissioner Linaweaver seconded. **All voted aye.**

At 9:25 a.m., Janet Cagle, Community Corrections Director, joined the meeting to request approval of a PCN to hire David Anderson as a Partial Part-time Juvenile Intake Worker in McPherson, effective November 13, 2017, to fill a vacancy. Commissioner Becker made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:35 a.m., Sheriff Montagne joined the meeting to request approval to purchase Body Armor; five (5) tactical vests, pouches and carriers to replace expired vests. Following discussion, Commissioner Linaweaver made a motion to approve the purchase in the total amount of \$4,264.90 from Chief Supply as presented. Commissioner Becker seconded. **All voted aye.**

At 9:52 a.m., Tom Kramer, Public Works Director, joined the meeting to request approval of a PCN to end the introductory period for Chris Milleson, Maintenance Worker III (13F), effective November 5, 2017. Commissioner Becker made a motion for the Chairman to sign the PCN with corrections as noted. Commissioner Linaweaver seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager proposed two (2) items for discussion:

- A. A two-percent (2%) Cost of Living Allowance (COLA) for all employees, including elected officials and exempt personnel, effective the pay period beginning November 19, 2017.

- B. A one-time extra compensation amount of \$450 for all permanent County employees; and a one-time extra compensation amount of \$200 for all seasonal County employees; both to be included in the December 8, 2017 paychecks.

Following discussion, Commissioner Linaweaver made a motion to approve both wage adjustments as presented. Commissioner Becker seconded. **All voted aye.**

Mr. Witte presented a PCN for approval on behalf of the County Attorney, to hire Amy White as a Legal Secretary (10A), effective November 20, 2017 to fill a vacancy. Commissioner Becker made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

Commissioners discussed the regular meeting schedule regarding the last week of December and the first week of January, due to County Holiday Schedule conflicts. Commissioners unanimously agreed that the final week of December meeting will be held at 9:00 a.m. on Thursday, December 28, 2017, and that no regular meeting will be held during the first week of January, 2018.

At 11:00 a.m., Commissioners recessed and reconvened at the Public Works office for a Work Session. At 1:45 p.m., Chairman Loomis adjourned the meeting.

Minutes recorded and prepared by Abbey Heidebrecht.

Ron Loomis, Chairman

Keith Becker, Vice Chairman

Linus Linaweaver, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk