

MCPHERSON COUNTY COMMISSION MEETING MINUTES
January 28, 2019

January 28, 2019
9:00 a.m. Regular Meeting
All Present

Commissioner Becker opened the regular meeting at 9:00 a.m. Commissioner Linaweaver joined the meeting by remote audio access. Commissioner Linaweaver made a motion to approve the agenda for January 28, 2019. Commissioner Loomis seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve the minutes for January 14, 2019. Commissioner Loomis seconded. **All voted aye.**

At 9:05 a.m., John Verssue, Planning/Zoning/Environment Administrator joined the meeting with three (3) items:

A. Chairman Becker began the public hearing for Case ZA2018-4, a request by the applicant, Heartland Developers, LLC (Arlo Unruh, Agent), for a zoning amendment to change zoning district classification from A-2, Agriculture Transition to M-1 Light Industrial. Mr. Verssue reported on the background of the case, which was unanimously approved by the McPherson County Board of Planning & Zoning Appeals at their December 17, 2018 meeting. Following discussion, Chairman Becker reviewed options for Commission action. Commissioner Loomis made a motion to approve the case and sign Resolution #2019-01. Commissioner Linaweaver seconded. **Chairman Becker voted aye. Commissioner Loomis voted aye. Commissioner Linaweaver voted aye.** Mr. Verssue requested signatures on the related Final Subdivision Plat for the Galva Industrial Park (SD2018-02). Commissioner Loomis made a motion to sign the document as presented. Chairman Becker seconded. **All voted aye. At 9:15 a.m., Commissioner Linaweaver dismissed himself from the meeting.**

B. A request to approve the City Airport Zoning Regulations Amendments. Following discussion, Commissioner Loomis made a motion to approve the Regulations Amendments as presented. Chairman Becker seconded. **All voted aye.**

C. A request to allow Mr. Verssue to pursue and establish an independent LEPC website domain. The cost would be shared with the City of McPherson. Following discussion, Commissioner Loomis made a motion to approve the request as presented. Chairman Becker seconded. **All voted aye.**

Commissioner Loomis made a motion to approve adds and abates for January 25, 2019. Chairman Becker seconded. **All voted aye.**

At 9:35 a.m., Kim Romero, Deputy Appraiser, joined the meeting and requested ten (10) minutes of executive session, including Rick Witte, County Administrator/Financial Manager, to discuss non-elected personnel in the Appraiser's Department. Commissioner Loomis made a motion to go into executive session as requested. Chairman Becker seconded. **All voted aye. No action was taken in executive session.**

At 9:42 a.m., Fern Hess, Health Department Director, joined the meeting with three (3) items:

A. A request to approve a Personnel Change Notice (PCN) to adjust the working hours for Angela Behanna, PHN (20D), to reflect a reduction from full-time to part-time/as needed, effective January 13, 2019. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

B. A request for fifteen (15) minutes of executive session, including Mr. Witte, to discuss non-elected personnel in the Health Department. Commissioner Loomis made a motion to go into executive session at 9:45 a.m. as requested. Chairman Becker seconded. **All voted aye. No action was taken in executive session.**

C. A request to revise the job description and classification for the Billing Clerk Position from Grade 11 to Grade 12 on the County pay scale, and to approve a related PCN to reflect the revision for Stephanie Huntzinger, Billing Clerk (12E), effective January 27, 2019. Commissioner Loomis made a motion to approve the revisions and for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

At 10:05 a.m., Janet Cagle., Director of Harvey/McPherson Counties Community Corrections, joined the meeting to request approval of a PCN to hire Stephen Gillet as a new Intensive Supervision Officer (19B), effective February 4, 2019, to fill a vacancy. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

At 10:10 a.m., Tom Kramer, Public Works Director, joined the meeting with two (2) items:

A. A request to approve a PCN to hire Darren Moore as a new Maintenance Worker II (14B), effective February 11, 2019, to fill a vacancy. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

B. A request for ten (10) minutes of executive session, including Mr. Witte, to discuss non-elected personnel in the Public Works Department. Commissioner Loomis made a motion to go into executive session as requested at 10:10 a.m. Chairman Becker seconded. **All voted aye. No action was taken in executive session.**

At 10:10 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to discuss land acquisition for cell towers. Following discussion, Commissioner Loomis made a motion allowing Mr. Witte and Ms. McClure to pursue and handle final land acquisition negotiations on all potential cell tower locations. Chairman Becker seconded. **All voted aye.**

Commissioner Loomis made a motion to approve checks and claims for January 28, 2019 and payroll for pay period ending January 26, 2019. Chairman Becker seconded. **All voted aye.**

Mr. Witte presented a letter from Roxbury RFD #6, requesting to approve Board resignations of Lane Dyck and Stuart Tolle, as well as the appointments of Jeremy Erickson and Don Florine to fill the vacancies, effective January 1, 2019. Commissioner Loomis made a motion to approve the requests as presented. Chairman Becker seconded. **All voted aye.**

At 11:20 a.m., Commissioner Loomis made a motion to adjourn the meeting. Chairman Becker seconded. All voted aye.

Minutes recorded by Abbey Heidebrecht.

Keith Becker, Chairman

Ron Loomis, Vice Chairman

Linus Linaweaver, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk