

MCPHERSON COUNTY COMMISSION MEETING MINUTES  
November 25, 2019

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9:00 a.m. Regular Meeting

All Present

December 2, 2019

McPherson County Extension Annual Meeting/Dinner, Extension Office

Chairman Becker opened the regular meeting at 9:00 a.m. One item was added to the agenda for November 25, 2019: Discussion regarding a Cost of Living Allowance for County employees. Commissioner Loomis made a motion to approve the agenda as amended. Commissioner Kueser seconded. **All voted aye.**

No one spoke during Public Input at 9:00 a.m.

Commissioner Kueser made a motion to approve the minutes for November 4, 2019. Commissioner Loomis seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for November 18, 2019. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner Loomis abstained due to his absence at the November 18, 2019 meeting.**

At 9:05 a.m., Janet Cagle, Director of Community Corrections, joined the meeting to request approval of a Personnel Change Notice (PCN) to hire LuAnn Laswell as an Administrative Assistant, effective December 2, 2019, to fill a vacancy. Ms. Cagle also presented an updated job description/grade assignment for the position. Commissioner Kueser made a motion to approve the grade adjustment and for the Chairman to sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**

At 9:10 a.m., Teresa Nelson, County Treasurer, joined the meeting to request approval of a PCN to end the introductory period for Michele Hett, MVL Clerk I/KCOVRS, effective December 1, 2019. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:15 a.m., Tom Kramer, Public Works Director, joined the meeting with four (4) items:

- A. A request to advertise for bids for 2020 Roadway Maintenance Materials (aggregate).
- B. A request to advertise for bids for 2020 Roadway Maintenance Materials (aggregate hauling).  
Commissioner Loomis made a motion to approve both advertisements as presented.  
Commissioner Kueser seconded. **All voted aye.**
- C. A request to approve a resolution designating nine (9) minimum maintenance sections of the following roads in Harper Township: 7<sup>th</sup> Avenue, Sandstone Lane, Quivera Road, Pueblo Road, Pawnee Road, Overland Road, 8<sup>th</sup> Avenue, and 11<sup>th</sup> Avenue. Following discussion, Commissioner Kueser made a motion to sign Resolution 2019-22 as presented. Commissioner Loomis seconded. **Chairman Becker voted aye. Commissioner Loomis voted aye. Commissioner Kueser voted aye.**
- D. A request to approve a PCN to hire Troy Paramore as a Maintenance Worker I, effective December 16, 2019, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**
- E. A request to approve a bid to replace Crew Truck #9. Following a discussion, Commissioner Loomis made a motion to approve the purchase of a Ram 5500 in an amount not to exceed \$58,375.00 from Midway Motors. Commissioner Kueser seconded. **All voted aye.** It was a consensus among Commissioners to sell Crew Truck #9 at auction.

At 10:10 a.m., Brian Bina, County Counselor, joined the meeting and updated Commissioners on pending litigation related to the tax sale.

Rick Witte, County Administrator/Financial Manager presented information on an Employee Assistance Program through Blue Cross Blue Shield of Kansas. Following discussion, Commissioner Loomis made a motion to approve participation in the program in the annual amount of \$3,200.00, effective January 1, 2020. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a bid from the Mahaney Group, Inc. for the Courthouse bell tower roof replacement in an amount not to exceed \$8,500.00. The expenditure would be covered through the Courthouse Maintenance budget. Commissioner Kueser made a motion for the Chairman to sign the agreement as presented. Commissioner Loomis seconded. **All voted aye.**

Commissioner Loomis made a motion to appoint Shalei Shea, Health Department Director, as the Local Health Officer for McPherson County. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a request for the drilling of a monitoring well on Courthouse property, by Larsen & Associates, a contracted KDHE firm, in order to conduct an environmental investigation. Following discussion, Commissioner Loomis made a motion for the Chairman to sign the agreement authorizing the installation of a well as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion for the Chairman to sign a Retail CMB Dealer's License for Lindsborg Golf Course as presented. Commissioner Loomis seconded. **All voted aye.**

Commissioners discussed a Cost of Living Allowance (COLA) wage increase for all County employees. Following discussion, Commissioner Loomis made a motion to approve a 3% COLA effective the pay period beginning December 1, 2019. Commissioner Kueser seconded. **All voted aye.**

Commissioners decided to cancel the December 2, 2019 regular Commission meeting due to conflicting schedules. Commissioner Loomis made a motion to allow the Chairman, along with Mr. Witte, to authorize the release of checks and claims for December 2, 2019 and payroll for pay period beginning December 1, 2019. Commissioner Kueser seconded. **All voted aye.**

At 11:25 a.m., Commissioner Kueser made a motion to adjourn. Commissioner Loomis seconded. **All voted aye.** Commissioners attended the McPherson County Extension Annual Meeting/Dinner on December 2, 2019 at the Extension Office.

Minutes recorded by Abbey Heidebrecht.

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Keith Becker, Chairman

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Ron Loomis, Vice Chairman

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Thomas L. Kueser, Commissioner

ATTEST:

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Hollie D. Melroy, County Clerk