

MCPHERSON COUNTY SPECIAL COMMISSION MEETING MINUTES
May 15, 2023

May 15, 2023
9:00 a.m. Regular Meeting
All Present

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the agenda for May 15, 2023: Planning/Zoning/Environment (PZE) Non-elected Personnel. Commissioner O'Dell made a motion to approve the agenda as amended. Commissioner Kueser seconded. **All voted aye.**

During Public Input, Sheriff Montagne presented current jail counts as well as recent and upcoming department activities.

At 9:03 a.m., Colleen Yarosh, Deputy County Clerk, joined the meeting to request permission to open provisional ballots from the May 9, 2023 USD #418 Special Bond Election. Thirty-one (31) of the thirty-eight (38) total provisional ballots were correctly submitted and accepted to be counted. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for April 24, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for May 4, 2023 as presented. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser abstained due to his absence at the May 4, 2023 meeting.**

Commissioner O'Dell made a motion to approve checks and claims, and encumbrances for May 15, 2023, and payroll for pay period ending May 13, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve abates for May 12, 2023 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion for the Chairman to sign two (2) Personnel Change Notices (PCNs) submitted by the County Treasurer to hire Chanda Avery and Michele Hett as Part-time Temporary Title Approvers (9G) in the MVL Department, effective May 10, 2023. Commissioner O'Dell seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, presented on behalf of Hutton Corporation, a contract adjustment to the original Agreement for an additional \$16,300 which will cover the cost of installation of motorized shades and column covers at the County Building. Commissioner O'Dell made a motion to approve the contract adjustment for an amount not to exceed \$16,300. Commissioner Kueser seconded. **All voted aye.**

At 9:21 a.m., Commissioner O'Dell made a motion to go into executive session for fifteen (15) minutes, including Mr. Witte, to discuss non-elected personnel in the PZE department. Commissioner Kueser seconded. **All voted aye.** At 9:36 a.m., Commissioner O'Dell made a motion to extend executive session for an additional ten (10) minutes. Commissioner Kueser seconded. **All voted aye. No action was taken in executive session.**

Commissioner Kueser made a motion to allow Mr. Witte to offer the vacant PZE Administrator position to an applicant who was recently interviewed by the Commissioners. Commissioner O'Dell seconded. **All voted aye.**

At 9:50 a.m., Ms. Yarosh returned to the meeting to report updated election results which included the accepted provisional ballots. The final total of "Yes" votes totaled 1,324 and "No" votes totaled 1,504. Commissioner O'Dell made a motion to certify and sign the canvas of votes for the May 9, 2023 USD #418 Special Bond Election. Commissioner Kueser seconded. **All voted aye.**

At 9:55 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded.
All voted aye.

Minutes prepared by Abbey Heidebrecht

Keith Becker, Chairman

David O'Dell, Vice Chairman

Thomas L. Kueser, Commissioner

Hollie D. Melroy, County Clerk