

BOARD OF MCPHERSON COUNTY COMMISSIONERS

(Draft Copy Only - Commission Minutes are not official until formally approved by the Commissioners at their next meeting)

December 18, 2007
10:00 a.m. Regular Meeting
All Present

Chairman Patrick opened the meeting at 10:00 a.m.

Commissioner Loomis made a motion to approve the agenda for December 18, 2007. Commissioner Terry seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Terry made a motion to approve the minutes for December 4, 2007 as presented. Commissioner Loomis seconded. **All voted aye.**

Commissioner Loomis made a motion to approve checks and claims for December 18, 2007. Commissioner Terry seconded. **All voted aye.**

Commissioner Loomis made a motion to approve payroll for December 21, 2007. Commissioner Terry seconded. **All voted aye.**

Commissioner Terry made a motion to approve adds and abates, and landfill for December 7, 2007. Commissioner Loomis seconded. **All voted aye.**

Commissioner Loomis made a motion to approve and sign the 2008 Agreement between McPherson County and the District Court of McPherson County granting attorney services in a total sum not to exceed \$87,426.40 to provide indigent defense representation. Commissioner Terry seconded. **All voted aye.**

Commissioner Terry made a motion to approve the amended 2007 McPherson County Budget as published. Commissioner Loomis seconded. **All voted aye.**

At 10:25 a.m., Don Schroeder, Interim Planning and Zoning Administrator, joined the meeting with four (4) items:

- A. A request to approve a resolution for a zoning amendment (case #ZA2007-3). Mr. Schroeder presented information regarding the case which would change the zoning of a 131.9 acre parcel from the A-1 Agricultural District to an M-1 Light Industrial District. The location is approximately ¼ section of land at the northwest corner of 17th Avenue and Northview Street in McPherson Township. The Planning Board at the November 19, 2007 meeting unanimously approved the case. Commissioner Loomis made a motion to approve Resolution #07-22 as presented. Commissioner Terry seconded. **Chairman Patrick voted aye. Commissioner Loomis voted aye. Commissioner Terry voted aye.**

- B. A request to approve a resolution for a special use permit (case #SU2007-6). Mr. Schroeder presented information regarding the case which would allow Jim Schultz, J&S Custom Trailers, a special use permit in a B-1 interchange Business District for 2nd stage trailer manufacturing and sales. The property is located in Smoky Hill Township at 1639 Smoky Valley Road, Lindsborg, KS. The Planning Board at the November 19, 2007 meeting unanimously approved the case. Commissioner Terry made a motion to approve Resolution #07-23 as presented. Commissioner Loomis seconded. **Chairman Patrick voted aye. Commissioner Loomis voted aye. Commissioner Terry voted aye.**
- C. A request for signatures on the previously approved MASWU amended plat. Commissioners signed the plat as amended.
- D. A request to accept the reappointment of the following Planning and Zoning Board Members: Ken Hedberg (District 1), Homer Yowell (District 2), and Frances Stucky (District 3) for an additional term. Mr. Schroeder also presented a resignation letter from Bryce Turnquist, a Planning Board member. A new member will need to be appointed to fill the District 1 position. Commissioner Terry made a motion to approve the reappointments and resignation as presented. Commissioner Loomis seconded. **All voted aye.**

At 10:55 a.m. Tom Kramer, Public Works Director, joined the meeting with two (2) items:

- A. A request to approve and sign a Personnel Change Notice (PCN) to hire Cole Case as a Maintenance Worker I (9C) effective December 17, 2007 to fill a vacancy. Mr. Kramer also presented a PCN to hire Trevor Welch, as a Temporary Engineering Tech (6A) effective December 18, 2007. Commissioner Loomis made a motion to approve and sign both PCNs as presented. Commissioner Terry seconded. **All voted aye.**
- B. A request to approve a resolution to allow the installation of a stop sign for north bound traffic on Wolf Trail, located at the intersection of Wolf Trail and Moccasin Road in Castle Township. Commissioner Loomis made a motion to approve and sign Resolution #07-24 as presented. Commissioner Terry seconded. Commissioner Loomis seconded. **Chairman Patrick voted aye. Commissioner Loomis voted aye. Commissioner Terry voted aye.**

At 11:15 a.m., Dianna Carter, County Appraiser, joined the meeting and requested fifteen (15) minutes in executive session, from 11:20 a.m. to 11:35 a.m., including Mr. Witte, to discuss non-elected personnel in the Appraiser's Office. Commissioner Terry made a motion to go into executive session as requested. Commissioner Loomis seconded. **All voted aye.** No action took place in executive session. Ms. Carter requested that Margretta Heidorn be appointed Deputy Appraiser effective December 30, 2007. She also asked for permission to advertise to hire a new Field Appraiser to fill a vacancy, and to end the probation status of Sarah Ediger, Office/Field Assistant (8B) effective November 18, 2007. Commissioner Loomis made a motion to approve all three requests as presented. Commissioner Terry seconded. **All voted aye.**

At 11:40 a.m. Dillard Webster, Emergency Management Director, joined the meeting to request approval of a Resolution and Proclamation/Federal Emergency Declaration #3282-EM, relating to severe winter storm damage to McPherson County which occurred on December 10, 2007 which includes ice and flood damage and power outage. Commissioner Terry made a motion to approve Resolution #07-25 as presented. Commissioner Loomis seconded. **Chairman Patrick voted aye. Commissioner Loomis voted aye. Commissioner Terry voted aye.**

Rick Witte, County Administrator, presented on behalf of the Sheriff's Department, a PCN to end the probation status of Amy Magner, Correctional Officer (12B) effective December 16, 2007. Commissioner Terry made a motion to approve and sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**

Commission Terry made a motion for the Chairman to sign the 2008 Retail Dealer's License for Prime Time Store #121 in Inman, Kansas. Commissioner Loomis seconded. **All voted aye.**

Commissioner Loomis made a motion for the Chairman to sign the Notice to Township for a Cereal Malt Beverage License for Turkey Creek Golf Course, McPherson Kansas. Commissioner Terry seconded. **All voted aye.**

Mr. Witte presented a letter from MASWU requesting the extension of the Conditional Use Permit (CUP) to establish a Sub-title D Municipal Solid Waste Landfill (Resolution # 06-14) to July 3, 2008. Commissioner Loomis made a motion to extend the CUP as requested. Commissioner Terry seconded. **All voted aye.**

Mr. Witte presented on behalf of Community Corrections, a monthly cell phone allowance request form for the new Surveillance Officer. Commissioner Terry made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**

At 12:15 p.m., Commissioners recessed until 1:00 p.m. when they reconvened at the Public Works Department for a work session. At 3:45 p.m., Chairman Patrick adjourned the meeting.

Commission Minutes taken by Abbey Heidebrecht.

Duane J. Patrick, Chairman

Harris G. Terry, Vice-Chairman

Ron Loomis, Commissioner

Attest: County Clerk
Susan R. Meng